

SUBSTANTIVE POLICY STATEMENT

This Substantive Policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under Arizona Revised Statutes section 41-1033 for a review of the statement.

ARIZONA LOTTERY LICENSE FEE WAIVER POLICY

Arizona Lottery
Executive Director: Gregory R. Edgar
Information: (480) 921-4431
Policy No. 87
2018

PURPOSE

This policy documents the authority of the Arizona State Lottery (Lottery) to periodically waive Lottery Retailer Licensing fees as part of a larger program to promote retailer licensing.

INTRODUCTION

Arizona Revised Statute (A.R.S.) §5-562 (C) grants the Arizona Lottery Executive Director the authority to charge fees for licenses. Title 19, Chapter 5, Article 3 of the Arizona Administrative Code (A.A.C.) defines these fees as:

- \$67 - for a Corporation, Limited Liability Company, Limited Liability Partnership, or Partnership [A.A.C. R19-5-302(7)]
- \$45 - for all other business entities including sole proprietorships and charitable organizations [A.A.C. R19-5-302(7)]
- \$45 - for all renewals [[R19-5-302.04(B)]

ARS also provides the Executive Director the authority to waive these fees if doing so is in the best interest of the Lottery. See ARS §5-556(3), "Pursuant to this chapter [5] and the rules adopted by the commission, [the Director shall] license as agents to sell lottery tickets such persons *as will best serve the public convenience and promote the sale of tickets or shares*, (emphasis added).

POLICY

As part of a larger program to increase licensed retailers, the Arizona Lottery Executive Team will evaluate license fees on an annual basis and may choose to waive any fees for a specified timeframe.

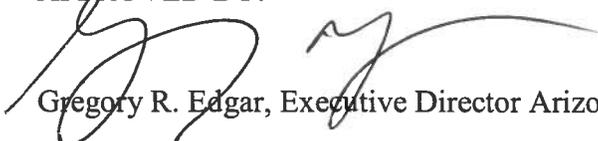
RESPONSIBILITY

Responsibility for this policy lies with the Executive Director of the Arizona Lottery.

PROCEDURES

The Executive Team will discuss the impact waiving license fees may have on the agency budget and determine if a fee waiver is beneficial. A press release and notice will be posted on the Arizona Lottery website announcing any fee waiver program and the expiration date of the waiver. In the event a license applicant submits a fee the Arizona Lottery will return the check.

APPROVED BY:


Gregory R. Edgar, Executive Director Arizona Lottery